

ADDENDUM # 1
DLI IFB 6100044166 Logistical Support/Coordination for PaRC

This addendum #1 is to provide answers to the submitted potential Offeror questions to be posted to the DGS website, <http://www.emarketplace.state.pa.us/Search.aspx> before 1/4/17. Offerors' questions were submitted via the DLI resource email account RA-li-OIT-BAS-Procur@pa.gov. The questions and approved answers are as follows below:

Addendum Key:

- The **questions** are marked in **bold** and;
- (a) =the approved answer(s)

1. For the budget portion are you seeking a budget for the remaining 9 months of this contract year and then 4 separate budgets for the possible 4 renewal years or do you want it combined into one budget?

(a) We are not asking for a budget at this time. Please bid \$1.00 as is listed on the Tendering Text on the bid. All responsive/responsible bidders will be issued a contract. We will then ask for quotes from all the vendors that were issued a contract. During the quote process is when budget will be addressed.

2. I didn't see a form to put Eligibility requirements, qualifications/experience on. Is it allowed to be submitted as a word document and if so is there any page limit? Also, is there a limit to attachments that can be sent such as job descriptions/resumes, etc.? The bid submission includes the signed bid form, signed Attachment F (Lobbying certification and disclosure), signed Attachment G (Domestic workforce Utilization certification form) and a narrative to determine eligibility (Section III, Eligibility Requirements). Are any other forms/documents required other than these at this time?

(a) There is no eligibility form attached to fill-out. You may use a word document to create your eligibility requirement documents but it should be later converted to a PDF and attached as part of your bid. Required forms are the completed Lobbying Certificate, Domestic Workforce Utilization form, and documents to show eligibility. There are no limits to attachments but if you are experiencing any trouble uploading try to split the documents up. There are also 2 questions to answer that are required to submit the bid.